



maribel International Freight Forwarders, Inc.

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Dear President or Authorized Officer:

Please be advised that in accordance with U.S. Customs and Border Protection-Department of Homeland Security Rules and Regulations, we are required to maintain in our files a current "**Customs Power of Attorney**" for each and every customer to whom we provide freight forwarding and/or Customs brokerage services. Enclosed for your convenience (and/or available at our website www.maribeliff.com) is a form Power of Attorney, together with our Terms and Conditions of Service.

The Power of Attorney must contain the full legal name of the person, company or entity granting authority, the assigned Social Security Number, E.I.N., I.R.S., Federal Tax Number or a Customs Assigned Number if a Non-Resident, and must be signed by said individual, sole proprietor, partner or LLC partner or, in the case of a corporation, an officer of the corporation or individual duly authorized to sign such legal document on behalf of the corporation. The offices of President, Vice-President, Secretary and Treasurer are assumed to have such legal authority. If the signatory does not hold one of these named offices, copies of the Articles of Incorporation or a Resolution of the Corporate Board of Directors must be attached to support the individual's authority to sign.

Please be advised that although Customs business may be transacted upon our receipt of a photocopy, electronic copy or facsimile of the Power of Attorney, the **signed original** is required to be maintained and available for inspection if requested by Customs. We recommend that the **signed original** Power of Attorney be forwarded to our offices to be maintained as part of our records. Otherwise, please know that you are required to maintain the **signed original** Power of Attorney and to make same available for examination by Customs if requested.

Additionally, U.S. Customs requires validation of tax identification (ID) information submitted to us. Therefore, please provide document verification whereon **both** the full name and corresponding tax ID number of the individual or company appear.



examples of documents considered "acceptable proof" to verify or validate a name and tax ID (EIN/IRS/SSN) number for US Customs purposes:

1. ID number and full name referenced on a letter from the Internal Revenue Service (IRS) on their official letterhead; or
2. ID number and full name referenced on a printed form issued by the IRS; or
3. ID number and full name referenced on a form signed by a licensed tax preparer for submission to the IRS.

Thank you for your prompt response in returning the required documents. If you have any questions, please do not hesitate to contact our office.

Very truly yours,

**MARIBEL INTERNATIONAL
FREIGHT FORWARDERS, INC.**

**Enclosures/Attachments:
Customs Power of Attorney
Terms and Conditions of Service**